



Saturday, April 26, 2014  
**BAYSIDE VILAGE BID ARTS & CRAFTS FAIR  
GUIDELINES**

**FEE:**

The Fee for the 2013 Bayside Village BID Arts & Craft Fair is \$75. This is payable by check, money order or credit cards. Checks need to be made out to the Bayside Village BID. Please send all payments to Bayside Village BID, 213-33 39<sup>th</sup> Avenue, Bayside, NY 11361. If you choose to pay by credit card please visit [www.baysidevillagebid.com/artsandcraftsvendors](http://www.baysidevillagebid.com/artsandcraftsvendors). There is nominal surcharge on all credit card payment or If you pay the day of the event there will be a \$25 surcharge. PAYMENTS ARE NON REFUNDABLE.

**THE EVENT IS RAIN OR SHINE. NO REFUNDS.**

**SET UP:**

The event begins promptly at 12:00 PM. Vendors can begin setting up at 10:00 AM.

**UPON ARRIVAL:**

Please come straight to the Bayside Village BID Table and sign in  
**You will be presented with your Booth Space Location at that time.**

**SHOW:**

Beginning at 12:00 PM – Completed by 5:00PM

**BREAK DOWN:**

Beginning at 5:00PM – Completed by 6:00 PM

**VENDOR RESPONSIBILITIES:**

Vendors or responsible for materials and products used in their space. The BID will NOT be providing tables, tents, chairs, power, internet access, easels or other types of displays.

**GENERAL INFORMATION**

**LOCATION:** 41<sup>st</sup> Avenue between Bell Blvd and 213<sup>th</sup> Street

**PARKING:** There is metered parking (2 HR) along Bell Blvd and in the Municipal Lot on 41<sup>st</sup> Avenue (4 hr and 15 hr). It is recommended that Vendors drop off their materials at their location by car then find street parking.

Below you will find my contact information should you have any questions or concerns. Please feel free to contact me.

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